



Texas Board of Professional Engineers and Land Surveyors

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www.txls.texas.gov

Change of Information Notice: Firms / Branch Offices

Please complete the box at the top of the page and all sections relevant to the reported change. If a section of this form is not relevant to the reported change, please leave the section blank. Please check the box to the left of the information you would like listed on the roster. This information will be made available to the public and will be the information needed when using the online services. If information is not checked to be provided on the roster, TBPLS staff will chose information at their discretion. *PLEASE NOTE: Email addresses are confidential and will not be released to the public.

A separate form must be submitted for every registration number being affected by the reported change. This form can be submitted via email (Albertina.romain@txls.texas.gov), fax, or mail.

Firm Name: _____ Firm Number: _____

Change of Name

New Name: _____

Firm Contact Information Change

New Physical Address:

_____ Street _____ City _____ County _____ State _____ Zip

New Mailing Address:

_____ Street _____ City _____ County _____ State _____ Zip

New Phone Number: _____ Email: _____

Surveyor Change

Circle one: **Add** **Remove**

Surveyor Name: _____ RPLS# _____

Circle one: **Add** **Remove**

Surveyor Name: _____ RPLS# _____

General Changes

If the managing owner(s)/partner(s)/directors of the firm have changed, please include the current names, titles, and email addresses below:

Name of Remitter: _____

Signature: _____ Date: _____