

TEXAS BOARD OF PROFESSIONAL LAND SURVEYING
Building A, Suite 156 MC-230
12100 Park 35 Circle Austin, TX 78753
(512) 239 5263

INDIVIDUAL COURSE APPROVAL

This form applies only to courses NOT previously approved by the Board. Sponsors who are requesting course approval should not use this form. Applications MUST be received no later than ten (10) working days prior to the Board meeting at which they will be reviewed. Board meeting dates can be found on our website at: www.txls.state.tx.us.

Print or type information.

Registrant's Name/RPLS#: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____ / _____

Course Name: _____

Answer the following questions concerning the course you desire the Board to review. All questions must be answered completely. Please do not write "See Attached".

1. Subject matter to be covered: _____

2. Objectives to be taught: _____

3. Number of contact hours of instruction: _____. Please note: Texas requires licensees to have at least 8 hours of continuing education per calendar year.

4. List instructors involved in the presentation of this course. List their qualifications licenses, certifications and academic background. Resumes may be attached.

5. Is this course approved in other jurisdictions or by any other licensing entity? _____ If so, list the jurisdiction(s), name(s) of licensing entity and credit hours assigned. _____

6. Submit course outline describing the topic and material to be presented.

This form must be filled out completely. The Board will not review incomplete forms. Continuing education credit will only be granted if a Certificate of Completion or evidence of completion is submitted with this form.